

ASNTR 2025 Travel Award Application Guidelines

<http://asntr.regfox.com/2025-abstract-submission>

ELIGIBILITY:

Graduate students, medical students and postdoctoral fellows conducting research in neural therapy and repair are eligible to apply. **Applicants with appointments above postdoctoral fellow are ineligible to apply for this travel award.** All applicants must be the presenting author of an abstract submitted online to the ASNTR no later than December 9, 2024. **Submission of abstracts to the ASNTR website for the 2025 meeting is a separate, additional process from this travel award application and must be completed prior to submitting your Travel Award Application.** Specific submission instructions for the travel award are detailed below.

- **Conference registration fees are not covered by this travel award.**
- **No more than five total awards per individual, regardless of change in academic degree (Masters or PhD), will be allowed.**

SUBMISSION REQUIREMENTS:

In addition to the online abstract submission process, please email a single pdf file to Donna Morrison, the ASNTR Director (asntr.office@gmail.com) **no later than 11:59pm (EST) on December 9, 2024.** The single pdf file must be formatted in the following way:

Page 1: Cover Sheet - The cover sheet should contain the following information as illustrated by the following example:

Travel Award Applicant:	Sally Q. Neuroscience
Position:	Graduate Student
Email Address:	sally@bigunerosci.edu
Gender:	Female
Race/Ethnicity:	Please provide
Disabled:	Yes or no
Phone Number:	(555)555-5555
Institution:	Big University of Neuroscience
Advisor:	John Smith, Ph.D.
Advisor's Email:	jsmith@bigunerosci.edu
Received Travel Award Before?	Yes
If so, how many, what years?	3, 2021, 2023& 2024
Are you located in the Tampa area?	No
Are you located outside the US?	No
RegFox Abstract Receipt #	12345678

Page 2: Abstract - Each abstract should be submitted in Times New Roman, 12-point font.

The title should be brief and specific. The title should contain, in the following order: title, name(s) and affiliation(s) of author(s) including city, state, postal code, and country. The presenting author's name should be underlined. The text is to be prepared as a single paragraph and double-spaced. Abbreviations must be defined when first used. Upload the abstract as a word document only!

When submitting your abstract online, please make sure you indicate whether a poster or oral presentation is preferred and indicate the most suitable category for your abstract. Also place a check in the box if you are interested in preparing a manuscript for consideration in a special issue of one of our affiliate journals.

The text of your abstract should not exceed 300 words.

Prepare abstracts carefully; they will be printed exactly as they appear. If your abstract is not in the proper format, it will be returned to you for corrections.

Page 3: A “Statement of Need” cover letter - State why you desire to attend the ASNTR conference and what additional resources, if any, are available to you to cover travel to the ASNTR conference. This letter should be signed by you and countersigned by your advisor, scanned and incorporated into the pdf file.

Page 4 and beyond: Your updated curriculum vitae (CV), please limit this to three pages.

Please save all pages as a single pdf file, use your last name and “TA” in the title of the file. Example: “Neuroscience TA.pdf”

TRAVEL AWARD SELECTION PROCESS:

Graduate Students/Medical Students and Postdoctoral Fellows will be judged separately. Abstracts will be judged by the ASNTR Education and Training Committee using four different criteria:

- 1) the quality of the scientific writing,
- 2) the potential impact of the findings on the scientific field,
- 3) the degree of innovation in the research approach and
- 4) the amount/types of outcome measures utilized and completed.

Notification of awardees will take place no later than March 18, 2025. As a condition of this award, we request that you attend the 2025 ASNTR Workshop, to be held at the Sheraton Sand Key Resort (ASNTR conference site) from 1:00 – 4:00 pm on Thursday, April 24th. **Travel arrangements should be made to accommodate this timeframe.** Awards will be presented to awardees in the form of a check in a special session at the ASNTR conference.

RULES OF ACCEPTANCE OF TRAVEL AWARDS:

All applicants receiving a travel award must present their research either as an oral presentation or during the poster session as determined by the ASNTR Program Committee. Applicants submitting the highest rated abstracts may be asked to give an oral presentation at the meeting. If you are unable to give an oral presentation you must present your research as a poster, only you may present your awarded abstract.