## **ASNTR Conference Safety Plan 2024**

ASNTR is committed to providing a Safe environment for all attendees and abides by and adheres to the policies of the American Association for the Advancement of Science (AAAS) Annual Meeting Code of Conduct as approved for 2024.

## **AAAS Annual Meeting Code of Conduct**

Any individuals who have questions, concerns or complaints related to harassment are encouraged to contact the conference organizers or the HHS Office for Civil Rights (OCR)

If an individual wishes to file a formal complaint of harassment:

- Notify ASNTR Meetings staff: <u>asntr.office@gmail.com</u> or the following phone at (813) 974-3154.
- Reports can be made at any time after an incident, but preferably soon after so that appropriate actions can be taken.
- All complaints will be treated seriously and confidentially, and responded to promptly.
- ASNTR staff will discuss the details first with the individual filing the complaint, then with the alleged offender; seek counsel if the appropriate course of action is unclear; and report findings to the ASNTR Executive Officers and ASNTR President.
- ASNTR will consult with the individual filing the complaint prior to taking any action.

ASNTR reserves the right to remove an individual from the Annual Meeting without warning or refund, prohibit attendance at future ASNTR meetings, and notify the individual's employer.

Individuals wishing to file a complaint can also do so directly to the Office of Civil Rights (OCR) in the US Department of Health & Human Resources.

https://www.hhs.gov/ocr/complaints/index.html

Reports can also be made to the National Institute of Health:

Filing a complaint with the HHS OCR or NIH does not impact also filing a complaint with the ASNTR meeting organizers and vice-versa.