

# ASNTR 2019 Travel Award Application Guidelines

[http://www.regonline.com/asntr\\_2019\\_abstract\\_submission](http://www.regonline.com/asntr_2019_abstract_submission)

## ELIGIBILITY:

Graduate students, medical students and postdoctoral fellows conducting research in neural therapy and repair are eligible to apply. **Applicants with appointments above postdoctoral fellow are ineligible to apply for this travel award.** All applicants must be the presenting author of an abstract submitted online to the ASNTR no later than January 15, 2019. **Submission of abstracts to the ASNTR website for the 2019 meeting is a separate, additional process from this travel award application and must be completed prior to submitting your Travel Award Application.** Specific submission instructions for the travel award are detailed below.

- **Conference registration fees are not covered by this travel award.**
- **No more than five total awards per individual, regardless of change in academic degree (Masters or PhD), will be allowed.**

## SUBMISSION REQUIREMENTS:

In addition to the online abstract submission process, please email a single pdf file to Donna Morrison, the ASNTR Conference Coordinator ([dmorriso@health.usf.edu](mailto:dmorriso@health.usf.edu)) no later than 11:59pm (EST) on January 15, 2019. The single pdf file must be formatted in the following way:

**Page 1: Cover Sheet:** The cover sheet should contain the following information as illustrated by the following example:

|   |  |
|---|--|
| Travel Award Applicant:                                       | Sally Q. Neuroscience  |
| Position:   | Graduate Student   |
| Email Address:  | <a href="mailto:sally@biguneneurosci.edu">sally@biguneneurosci.edu</a>   |
| Gender:   | female   |
| Race/Ethnicity:   | Please provide   |
| Disabled:   | Yes or no  |
| Phone Number:   | (555)555-5555  |
| Institution:  | Big University of Neuroscience   |
| Advisor:  | John Smith, Ph.D.  |
| Advisor's Email:  | <a href="mailto:jsmith@biguneneurosci.edu">jsmith@biguneneurosci.edu</a> |
| Received Travel Award Before?<br>If so, how many, what years? | Yes, 3, 2015, 2017 & 2018  |
| Are you located in the Tampa<br>area?                         | No   |
| Are you located outside the US?                               | No   |
| RegOnline <b>Abstract</b> Receipt #                           | 12345678   |

**Page 2: Abstract (limit to one page):** Please include the entire abstract including title, authors, institution and body.

**Page 3: A "Statement of Need" cover letter.** State why you desire to attend the ASNTR conference and what additional resources, if any, are available to you to cover travel to the ASNTR conference. This letter should be signed by you and countersigned by your advisor, scanned and incorporated into the pdf file.

**Page 4 and beyond:** Your updated curriculum vitae (CV), please limit this to three pages.

***Please save all pages as a single pdf file, use your last name and "TA" in the title of the file. Example: "Neuroscience TA.pdf"***

### **TRAVEL AWARD SELECTION PROCESS:**

Graduate Students/Medical Students and PostDoctoral Fellows will be judged separately. Abstracts will be judged by the ASNTR Education and Training Committee using four different criteria:

- 1) the quality of the scientific writing,
- 2) the potential impact of the findings on the scientific field,
- 3) the degree of innovation in the research approach and
- 4) the amount/types of outcome measures utilized and completed.

**Notification of awardees will take place by March 8, 2019.** Award amounts will be \$1000 for the top ranked and/or international awardees, \$750 for lower ranked awardees and \$500 for local awardees from Tampa. Awards will be presented to awardees in the form of a check in a special session at the ASNTR conference.

### **RULES OF ACCEPTANCE OF TRAVEL AWARDS:**

All applicants receiving a travel award must present their research either as an oral presentation or during the poster session as determined by the ASNTR Program Committee. Applicants submitting the highest rated abstracts may be asked to give an oral presentation at the meeting. If you are unable to give an oral presentation you must present your research as a poster, no one but you may present your awarded abstract.